

FATHER LEONARD VAN TIGHEN SCHOOL Student Conduct Guidelines & Consequences

These behaviors are considered an offence in any language and may occur but are not limited to one-on-one, in a group, or via the misuse of technology.

Level 1 – Staff

Academic	Verbal	Physical	Social/Relational	Sexual
Lack of diligence in pursuing studies including regular and punctual attendance	Harm to someone's self- esteem or feeling of safety	Harm to someone's body or property	Harm to someone's group acceptance	Harm of a sexual nature to someone's self-esteem, feeling of safety, body or property
<ul style="list-style-type: none"> • Incomplete homework or assignments • Class disruption • Leaving learning space without permission (AWOL) • Hiding from staff • Attendance - absent or late (2-3 classes in a row) 	<ul style="list-style-type: none"> • Lying • Slander • Swearing/Profanity • Disrespectful language towards Peers: Teasing, Name calling • Disrespectful language towards Staff 	<ul style="list-style-type: none"> • Physical aggression towards Peers: Pushing, Shoving, Hitting, Play fighting, Rough Play • Touching other's property without permission • Threatening gestures • Damaging property 	<ul style="list-style-type: none"> • Gossiping, spreading or starting rumours • Eye rolling • Embarrassing or humiliating another student 	<ul style="list-style-type: none"> • Sexually insulting remarks

Level 2 – Office + Student Services Team (Repetitive and/or increased severity of Level 1 infractions)

<ul style="list-style-type: none"> • Leaving school grounds without permission - JH • Attendance concern (75-89.9%) • Refusal to complete task 	<ul style="list-style-type: none"> • Purposely targeting insulting comments about race, religious beliefs, colour, gender, gender identity or expression, sexual orientation, physical disability, age, ancestry, place of origin, marital status, source of income, or family status • Verbal harassment: taunting, intimidation, badgering 	<ul style="list-style-type: none"> • Physical aggression towards Peers or Self: Biting, scratching, kicking, spitting, tripping, throwing items, choking others • Stealing/hiding or purposefully taking possessions 	<ul style="list-style-type: none"> • Purposeful exclusion, telling others not to be someone's friend • Purposely embarrassing or humiliating another student 	<ul style="list-style-type: none"> • Bragging about sexual prowess for others to hear • Leering, whistling, innuendoes, jokes or gestures of a sexual nature
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Level 3 – Office + Student Services Team + CEC (Repetitive and/or increased severity of Level 2 infractions)

<ul style="list-style-type: none"> • Leaving school grounds without permission – Elem • Noncompliance with staff • Attendance issue (below 74.9%) 	<ul style="list-style-type: none"> • Defiance/open opposition to authority • Harassing slurs or insults regarding race, religious beliefs, colour, gender, gender identity or expression, sexual orientation, physical disability, age, ancestry, place of origin, marital status, source of income, or family status • Encouraging fighting • Threats: verbal or forced silence* 	<ul style="list-style-type: none"> • Assault, Physical fighting • Physical aggression towards Staff: Biting, scratching, kicking, spitting, tripping, throwing items • Intentional destruction of property • Possession or distribution of tobacco, drugs or alcohol • Intoxication (any consumption is intoxication) • Possession of weapons or potentially dangerous items* • Threats: to injure or harm* 	<ul style="list-style-type: none"> • Extortion 	<ul style="list-style-type: none"> • Displaying sexually explicit pictures or objects • Unwanted physical contact • Unwelcome remarks or compromising invitations • Demands for sexual favours • Stalking
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Admin Procedure References: 104 Harassment, 133 Safe and Caring Schools, 315 Student Code of Conduct, 316 Student Attendance, 317 Student Use of Alcohol, Restricted and Illegal Drugs, 318 Possession of Weapons or Potentially Dangerous Items in School, 356 Student Discipline and Intervention

Procedures and Consequences

Level 1 - Staff	Level 2 – Office + Student Services Team	Level 3 – Office + Student Services Team + CEC
<p>Procedures</p> <ul style="list-style-type: none"> On the Spot Intervention Generalized education through Classroom Meeting Review Student Record Staff member completes Conduct Referral Form and contact parents when student does not respond to redirection or verbal warning Attend CSI meeting Wednesday at 8:00 am Admin support to complete steps as needed <p>Possible Consequences</p> <ul style="list-style-type: none"> Conduct Reflection Sheet Redirection Verbal warning Discussion of VT Hawks Virtues and what to do if in a similar situation Education package Loss of privileges Mandatory Timeout Removal from one class period Missed Recess or Lunch Logical consequence based on incident Parents notified Direct or indirect apology or restorative meeting Student written note to parents/guardians explaining behaviour and the consequences of it Check-ins with designated staff member SIVA Transport/Restraint 	<p>Procedures</p> <ul style="list-style-type: none"> On the Spot Intervention Staff member completes Conduct Referral Form Student Completes Conduct Reflection Sheet Student Services Meeting Discussion and Admin Follow up with Staff Member & Parents as needed <p>Possible Consequences</p> <ul style="list-style-type: none"> Education package Counselling (FSLC) check in Home Visit *Risk Assessment/VTRA SRO Involvement AHS Addictions Support Mental Health Support (AB Mental Health) Attendance Letters In School Suspension – ½ day – 2 days Loss of Privileges Locker Search SIVA Transport/Restraint Parent Meeting Student Meeting Parents notified by administration Parent meeting 	<p>Procedures</p> <ul style="list-style-type: none"> On the Spot Intervention as warranted Staff member completes Conduct Referral Form Student Completes Conduct Reflection Sheet as warranted Student Services Meeting Discussion and Follow up with Staff Member, CEC & Parents as needed <p>*Team meets to determine Risk and if a VTRA (Violence, Threat, Risk Assessment) is warranted</p> <p>Possible Consequences</p> <ul style="list-style-type: none"> Conduct Reflection Sheet Education package Mandatory Counselling (FSLC) Home Visit *Risk Assessment/VTRA SRO Involvement AHS Addictions Support Mental Health Support (AB Mental Health) Attendance Board In School Suspension – 1 day – 3 days Out of School Suspension – ½ - 5 days Loss of Privileges Locker Search SIVA Transport/Restraint Recommendation for Expulsion Parents notified by administration Parent meeting
<p>Each incident will be dealt with individually as circumstances and factors differ. These guidelines will be at the discretion of the School Admin Team. AP 356 (3.8) Admin Procedure References: 104 Harassment, 133 Safe and Caring Schools, 315 Student Code of Conduct, 316 Student Attendance, 317 Student Use of Alcohol, Restricted and Illegal Drugs, 318 Possession of Weapons or Potentially Dangerous Items in School, 356 Student Discipline and Intervention</p>		